

## FIRST UNITED METHODIST CHURCH

STAMFORD, CT

### POSITION DESCRIPTION: ASSISTANT PASTOR FOR CONGREGATIONAL NURTURE

This person's primary responsibility is to develop a broad, unified program of Christian study for children and youth. In addition, he or she works with the senior pastor to provide nurture and fellowship for the homebound. The person who occupies this position must be caring, empathic and able to minister across generations in a manner that is consistent with the Discipline of the United Methodist Church.

### REQUIRED SKILLS AND EXPERIENCE

- Baculeaurate Degree
- Demonstrated commitment to Christian ministry evidenced by 2+ years of paid and/or volunteer experience, or advanced education in a relevant field
- Comfortable with and able to minister in accordance with the mission statement of First United Methodist Church
- Either paid or volunteer work in his or her local church
- Strong interpersonal skills and ability to work effectively as a team
- Ability to recruit, manage and nurture volunteers
- Computer literate in Microsoft Office
- Drivers license and independent mode of transportation

### DESIRABLE SKILLS

- Licensed as a local preacher, ordained or pursuing ordination
- Able to create clear and effective written communications

### RESPONSIBILITIES

- Provide leadership for Sunday School
- Deliver children's' message at 10:30 service
- Train and manage Acolyte Corp
- Assist the Senior Pastor in working with the Middle School and High School Youth Group
- Assist the Senior Pastor with confirmation classes
- Plan and lead Vacation Bible School
- Work with Director of Music to produce and coordinate music programs for children and youth
- Recruit and train volunteers

- Co-Chair Nursery School Executive Board
- Serve on Membership & Evangelism and Children & Poverty Commissions
- Attend other committee meetings at the direction of the senior pastor
- Work with Membership Committee to create a welcoming environment for visitors and new members and to integrate all attendees into the life of the church